**Volunteer Role Description**

**Event Volunteer: Joseph Foote Ball**

*Why do we need your help?*

The Joseph Foote Ball is returning to the Hilton Metropole, NEC on Saturday 4th March 2017 and we are looking for 40 volunteers to help make it another fantastic success! The ball is an amazing night, with celebrity appearances, a raffle to win a car and a huge amount of money being raised for brain tumour research - but it simply would not be possible without the help of our wonderful volunteers.

*Brain tumours in the UK: the facts*

 **Brain tumours are the biggest cancer killer of children and adults under 40**

 **Over 9,365 people are diagnosed with a primary brain tumour each year**

 **500 children and teenagers are diagnosed with a brain tumour each year**

**The Brain Tumour Charity is at the forefront of the fight to defeat brain tumours and is the only national charity making a difference every day to the lives of people with a brain tumour and their families. We fund pioneering research to increase survival, raise awareness of the symptoms and effects of brain tumours and provide support for everyone affected to improve quality of life.**

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 **What will I be doing?**

* Checking table plans
* Welcoming guests
* Selling raffle tickets
* Collecting donations from tables
* Spotting auction bidders

**What skills/experience do I need?**

* Ability to work as a team
* Confidence to interact with the public
* The ability to be on your feet on and off for 5 hours.
* Availability on the day of the event: 4th March 2017
* To be ages 18 or over

**How much of my time would you like?**

We need the event volunteers to be at the event from 4.30-11pm

**How will I be trained and supported?**

* You will receive a briefing before the event
* You will have a member of staff as a named contact who will support you at the event
* You will be given any equipment necessary to carry out your role on the day

**What can I gain from volunteering with you?**

* The opportunity to meet new people at fun and inspiring events
* The satisfaction of knowing that you are making a valuable contribution to the lives of those affected by brain tumours
* Utilising your existing skills as well as developing and learning new ones

**Where will I be based?**

The Joseph Foote Ball is held at the Hilton Metropole, The NEC Birmingham, Pendigo Way, Marston Green, Birmingham B40 1PP

**How do I apply?**

Contact the Volunteer Coordinator on 01252 237818

Or email volunteering@thebraintumourcharity.org

Or write to: The Brain Tumour Charity, Hartshead House, 61-65 Victoria Road, Farnborough, GU14 7PA