

Volunteer Role Description

Collection Tin Coordinator



Why do we need your help?

We are looking for volunteers to help us to distribute and monitor Charity collection tins in the local community. Our Collection Tin Coordinators are an important part of our fundraising team. They help us to raise awareness and to raise vital funds that help us to achieve our mission of a world where brain tumours are defeated.

What will I be doing?

- Contacting local businesses, either face-to-face or over the phone to find suitable locations to place our collection tins
- Deliver collection tins to the agreed locations and ensure necessary paperwork is completed
- Keep records of where all tins have been placed
- Follow up on placed tins 2-3 times a year to assess whether they are full and need collecting and replacing
- Counting and banking the funds collected within the tin
- Raise awareness of the Charity and our work through talking to friends and family and on social media

What skills/experience do I need?

- A personal and friendly manner
- An organised approach to record keeping
- An honest and trustworthy nature
- Confidence to approach businesses and organisations who may be able to take a collection tin

How much of my time would you like?

As much or as little as you want! You can take on as many tins as you feel you can manage.

How will I be trained and supported?

- You will receive a full induction to The Brain Tumour Charity and to your role here
- You will have a member of staff as a named contact who will support you and answer any queries you have
- You will be given any equipment necessary to carry out your role

What can I gain from volunteering with you?

- The satisfaction of knowing that you are making a valuable contribution to the lives of those affected by brain tumours
- Utilising your existing skills as well as developing and learning new ones
- The Brain Tumour Charity will act as a referee for you after successful completion of your role
- Reimbursement for any expenses incurred (with prior agreement)

Where will I be based?

In and around your local area.

How do I apply?

Complete our online application form: thebraintumourcharity.org/apply-to-volunteer

Contact the Volunteer Coordinator on 01252 413162

Or email volunteering@thebraintumourcharity.org

Brain tumours in the UK: the facts

- Brain tumours are the biggest cancer killer of children and adults under 40
- Over 9,365 people are diagnosed with a primary brain tumour each year
- 500 children and teenagers are diagnosed with a brain tumour each year

The Brain Tumour Charity is at the forefront of the fight to defeat brain tumours and is the only national charity making a difference every day to the lives of people with a brain tumour and their families. We fund pioneering research to increase survival, raise awareness of the symptoms and effects of brain tumours and provide support for everyone affected to improve quality of life.

Or write to: The Brain Tumour Charity, Hartshead House, 61-65 Victoria Road, Farnborough, GU14 7PA