

Volunteer Role Description

Christmas Card Angel

Why do we need your help?

The Brain Tumour Charity has its very own range of beautifully designed Christmas cards which are a great source of income to us. We are looking for individuals who can promote and sell our latest cards in their local communities, raising much needed funds for our work. This may even extend to coffee mornings and other socials, where you may also wish to sell some of our other products like badges and bears.

What will I be doing?

There are many ways you can help as a Christmas Card Angel and you can do one, or more, of the following tasks:

- Promote our cards by approaching friends, families, colleagues and other personal networks
- Direct people to our online shop to order cards directly themselves
- Direct people to our hotline to order cards directly themselves
- Give customers an order form which they can complete and return to us themselves
- Take payment and order forms for card orders and forward these on to us yourself
- Raise awareness of the Charity and our work through talking to friends and family and on social media

What skills/experience do I need?

- A personal and friendly manner
- An organised approach to sales and record keeping
- An honest and trustworthy nature

How much of my time would you like?

Christmas Card Angels are mostly needed throughout October, November and December but the more time you can give, the more funds you are likely to raise for The Brain Tumour Charity. You can continue your work through the year, building on your networks and promotions!

How will I be trained and supported?

- You will receive a full induction to The Brain Tumour Charity and to your role here
- You will have a member of staff as a named contact who will support you and answer any queries you have
- You will be given a comprehensive 'Sales Pack', including a sample of each card, order forms, hand out leaflets giving information about the Charity, and suggested guidelines for volunteers.

What can I gain from volunteering with you?

- The satisfaction of knowing that you are making a valuable contribution to the lives of those affected by brain tumours
- Utilising your existing skills as well as developing and learning new ones
- The Brain Tumour Charity will act as a referee for you after successful completion of your role
- Reimbursement for any expenses incurred (with prior agreement)

Brain tumours in the UK: the facts

- Brain tumours are the biggest cancer killer of children and adults under 40
- Over 9,365 people are diagnosed with a primary brain tumour each year
- 500 children and teenagers are diagnosed with a brain tumour each year

The Brain Tumour Charity is at the forefront of the fight to defeat brain tumours and is the only national charity making a difference every day to the lives of people with a brain tumour and their families. We fund pioneering research to increase survival, raise awareness of the symptoms and affects of brain tumours and provide support for everyone affected to improve quality of life.

Where will I be based?

You will work out of your own home, in and around your personal networks

How do I apply?

Contact Joanne Hodgson, Volunteer Coordinator, on 01252 413162

Or email volunteering@thebraintumourcharity.org

Or write to: The Brain Tumour Charity, Hartshead House, 61-65 Victoria Road, Farnborough, GU14 7PA